

UNIFIED SCHOOL DISTRICT NO. 448 INMAN

SCHOOL BOARD AGENDA

Monday, July 16, 2018

USD No. 448 Central Office—6:00

- 1. Call to Order**
- 1a. Election of President and Vice President of USD No. 448 BOE**
- 2. Approve Agenda**
- 3. Approval of Minutes**
- 4. Communications/Recognitions**
 - 4.1 Patron Comments
 - 4.2 Staff Comments
 - 4.3 Recognition
 - 4.4 Follow-up on Patron Comments from June
- 5. Reports:**
- 6. Regular Consent Agenda Items:**
- 7O. Appointments and Organizational Items: (Action)**
- 7.0 Old Business:**
 - 7.1 Board Priorities – Goals - Vision (Discussion/Information/Action)**
 - 7.2 Facilities (Discussion/Information/Action)**
 - 7.3 Crisis Plan (Discussion/Information/Action)**
 - 7.4 Building Handbooks (Discussion/Information/Action)**
- 8. New Business**
 - 8.1 2018-19 School Finance/Budget Update (Discussion/Information/Action)**
 - 8.2 School Maintenance Equipment/Tractor (Discussion/Information/Action)**
 - 8.3 Lunch Fees (Discussion/Information/Action)**
 - 8.4 School Bus (Discussion/Information/Action)**
 - 8.5 Elementary Site Council (Discussion/Information/Action)**
- 9. Additional Agenda Items:**
- 10. Administrative Reports (Information)**
 - 10.1 Elementary Principal Report**
 - 10.2 Junior/Senior High School Principal Report**
 - 10.3 Superintendent Report**
- 11. Board Member Reports (Information)**
 - 11.1 Comments by the Board—comments, questions, or thoughts.**
- 12. Executive session**
 - 12.1 Personnel**
 - 12.2 Negotiations**
- 13. Action as a result of executive session (Action)**
 - 13.1 Resignations:**
 - 13.2 Hirings:**
 - 13.3 Staff Transfers:**
 - 13.4 Directives/Comments/Ideas:**
- 14. Adjourn (Action)**

INMAN BOARD OF EDUCATION MEETING NO.448

MINUTES July 16, 2018 Regular Meeting USD 448 Central Office 6:00 P.M.

1. Call to order

The regular meeting of the USD No. 448 Board of Education was called to order by President Janell Harman at 6:00 P.M. Monday, July 16, 2018. Members present were: Kevin Neufeld, Janell Harman, Mark Ropp, Katy Reinecker, Dave Balzer and Jessica Schierling. Member Lisa Thimmesch arrived at 6:25 P.M. The Superintendent, Scott Friesen and District Clerk, Scott Schriener were also present. Any guests or patrons present are listed at the end of the official minutes.

- 1a. Election of President and Vice President of USD No. 448 BOE
 - 1a.1 Election of President: Janell Harman opened the floor for nominations. A nomination was made for Janell Harman.

Darren Schmidt moved the Board approve the nomination of Janell Harman for President. Motion seconded by Kevin Neufeld and carried 5-0.

- 1a.2 Election of Vice-President: Janell Harman opened the floor for nominations. A nomination was made for Dave Balzer.

Jessica Schierling moved the Board approve the nomination of Dave Balzer for Vice-President. Motion seconded by Katy Reinecker and carried 5-0.

2. Approve the Agenda

Jessica Schierling moved the Agenda be approved as presented with the addition of item 8.6 Chromebook Policy. Motion seconded by Dave Balzer and carried 6-0.

3. Approval of Minutes

Dave Balzer moved the minutes of the regular meeting of June 18, 2018 be approved as presented. Motion seconded by Kevin Neufeld and carried 6-0.

4. Communications/Recognitions:

- 4.1 Patron Comments: None
- 4.2 Staff Comments: None
- 4.3 Recognitions: Kevin Neufeld shared that his daughter Raegan has enjoyed working on the summer maintenance/custodial crew.
- 4.4 Follow-up on Patron Comments from June: None

5. Reports:

- 5.1 Elementary Committee Reports
- 5.2 Junior/Senior High School Committee Reports
- 5.3 Recreation Commission Minutes
- 5.4 Site Council Minutes
- 5.5 PTO Minutes
- 5.6 Expense Budget Report/Budget Comparison
- 5.7 Foundation Balance

6. Regular Consent Agenda Items:

- 6.1 Central Office Treasurer Report
- 6.2 Central Office Revenue Journal
- 6.3 Central Office Expense Report
- 6.4 Central Office Petty Cash
- 6.5 IES Expense Report
- 6.6 IES Financial Report
- 6.7 HS Check Summary Report
- 6.8 HS Cash Balance Report
- 6.9 Out of District Request
 - 6.9.1 Mabel Black (9th), Rebecca Black (7th), Brooklyn Black (4th), Leah Black (4th), recommendation – approve
 - 6.9.2 Joannah Hurley (8th), Jaylah Hurley (10th), recommendation – approve.

Janell Harman moved the Board approve Consent Agenda Items 6.1 thru 6.9 as presented. Motion seconded by Kevin Neufeld and carried 6-0.

7. Old Business:

- 7.1 Board Priorities – Goals –Vision: None
- 7.2 Facilities: Scott Friesen gave an update.
- 7.3 Crisis Plan: Janell Harman gave a update.

Jessica Schierling moved the Board the district crisis plan as presented. Motion seconded by Kevin Neufeld and carried 7-0.

7.4 Building Handbooks: Scott Friesen gave an update.

Dave Balzer moved the Board approve the 2018-19 handbooks for the Elementary School and Junior/Senior High School as presented. Motion seconded by Jessica Schierling and carried 7-0.

70. Appointment Consent Agenda Items: (see attached appendixes)

- 7.1 Board of Education appointments for 2018-2019 school year
 - 7.1.1 Clerk
 - 7.1.2 Treasurer
 - 7.1.3 Attorney
 - 7.1.4 KPERS Representative
 - 7.1.5 School Lunch representative and Hearing Officers
 - 7.1.6 Administrator of Federal programs
 - 7.1.7 Affirmative Action officer
 - 7.1.8 Custodians of activity funds
 - 7.1.9 Appoint Truancy Officers
- 7.2 Resolutions for Adoption
 - 7.2.1 Rescind policy statements found in minutes prior to June 30, 2018.
 - 7.2.2 Agreement to comply with State and Federal programs
 - 7.2.3 Intent to participate in school lunch programs under State and Federal guidelines
 - 7.2.4 Designate the official depositories for district funds
 - 7.2.5 Designate the funds for depository interest money
 - 7.2.6 Authorize the superintendent to invest school district money
 - 7.2.7 Designate official newspapers
 - 7.2.8 Waive the GAAP for audit in conformity with KSA-1120
 - 7.2.9 Authorize the superintendent or clerk to pay an account in advance if the situation warrants (K.S.A. 12-105)
 - 7.2.10 Open records act resolution
 - 7.2.11 1116 hour school calendar resolution
 - 7.2.12 Open meetings resolution
 - 7.2.13 Establish dates, time and locations of regular meetings of the Board of Education for 2018-2019
 - 7.2.14 Disposal of Records Resolution
 - 7.2.15 The state mileage reimbursement rate effective July1, 2018 is \$.54.5 mile
 - 7.2.16 Establish Elementary Activity Fund
 - 7.2.17 Establish Activity/Petty Cash Funds
 - 7.2.18 Establish Junior/Senior HS Activity Fund

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- 7.2.19 Home Rule Resolution
- 7.2.20 Natural Hazard Mitigation Contribution
- 7.3 Approval of Bond Amounts for School Personnel
- 7.4 Approval of Programs
 - 7.4.1 Approval of Title I Program for 2018-2019 school year
 - 7.4.2 Approval of State In-service Program for 2018-2019 school year
 - 7.4.3 Approval of the Title II Program for the 2018-2019 school year
- 7.5 Board of Education meeting dates for 2018-19.
- 7.6 Resolution to establish regular meeting dates.
- 7.7 The following transfers of district funds to the High School Activity Account need to be made:
 - \$2,250 from 06-01-1000-890-A (HS Athletics)
 - \$575 from 06-02-1000-800-A (JH Athletics)
 - \$900 from 06-01-1000-890 (HS Activities)
 - \$450 from 06-01-1000-890-F (HS Cheerleading)
 - \$225 from 06-02-1000-800-C (JH Cheerleading)
 - \$675 from 06-01-1000-890-K (State Tournament Expenses)
- 7.8 Recreation Commission Appointments:
 - 7.8.1 Kris Burge -Term expires in July 2021.
 - 7.8.2 Dave Thiessen-Term Expires July 2022.
 - 7.8.3 Cameron Traxson-Term Expires July 2019
 - 7.8.4 Kayla Sawyer-Term Expires July 2019
 - 7.8.5 Bob Herron (appointed by the Rec)-Term Expires July 2018

Dave Balzer moved the Board approve Consent Agenda Items 7.1, 7.2, 7.4, 7.5, 7.6, 7.7 and 7.8 as presented. Motion seconded by Darren Schmidt and carried 6-0.

Dave Balzer moved the Board approved Consent Agenda Item 7.3 as presented with the changes of Superintendent from \$50,000 to \$100,000, Clerk from \$50,000 to \$100,000 and Treasurer from \$50,000 to \$100,000. Motion seconded by Kevin Neufeld and carried 6-0.

8. New Business:

- 8.1 2018-19 School Finance/Budget Update: Scott Friesen presented a brief summary and update.
- 8.2 School Maintenance Equipment/Tractor: Scott Friesen gave an update and description on purchasing a new maintenance tractor.

Note: Member Darren Schmidt stepped out of the meeting during the vote.

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Lisa Thimmesch moved the Board approve the purchase of a New Holland tractor from Agri Center in Hutchinson for the price of \$19,900. Motion seconded by Jessica Schierling and carried 6-0.

8.3 Lunch Fees: Scott Friesen gave an update.

Lisa Thimmesch moved the Board approve to set the following regular lunch prices for the 2018-19 school year: Elementary \$2.75, Junior High \$2.95, High School \$2.95 and Adult \$3.40. Motion seconded by Kevin Neufeld and carried 7-0.

8.4 School Bus: Scott Friesen gave an update on purchasing a new school bus.

Jessica Schierling moved the Board to approve the purchase a new bus from Kansas Truck Equipment as presented in the bid for \$101,338.00. We are recommending the higher of the two bids for the following reasons: (a) matching our current fleet of flat-nosed Bluebird buses, and (b) closer proximity of service. Motion seconded by Lisa Thimmesch and carried 7-0.

8.5 Elementary Site Council: Janell Harman gave an update.

Janell Harman moved the Board to approve the appointment of Zach Davidson as a member of the 2018-19 Elementary School Site Council. Motion seconded by Kevin Neufeld and carried 7-0.

8.6 Chromebook Policy: Scott Friesen gave an update.

Darren Schmidt moved the Board to approve the Chromebook Policy as presented. Motion seconded by Lisa Thimmesch and carried 7-0.

9. Additional Agenda Items: Item 8.6 Chromebook Policy was addressed in section 8.6.

10. Administrative Reports

10.1 Elementary Principal Report: None, Jo McFadden was not in attendance.

10.2 Junior/Senior High School Principal Report: None, Tyler Weinbrenner was not in attendance.

10.3 Superintendent Report: Scott Friesen gave a brief report on the following

10.3.1 Budget Timeline

10.3.2 K12itc Monthly Report

10.3.3 Summer School

10.3.4 Early Learning – 1st and 2nd Grade

11. Board Member Reports

11.1 Comments by the Board: Darren Schmidt inquired about the district's website. Dave Balzer suggested having a Board picture taken for the new school year. He also inquired about possibly have a social worker on staff and what can be done to help students who deal with a lot of stress.

12. Executive Session

12.1 Personnel

At 8:07 P.M. Lisa Thimmesch moved the Board go into executive session with the Superintendent until 8:40 P.M to discuss personnel matters with no binding action to take place during that time. Motion seconded by Katy Reinecker and carried 7-0.

The Board and Superintendent returned to the regular meeting at 8:40 P.M.

At 8:40 P.M. Darren Schmidt moved the Board go back into executive session without the Superintendent until 9:05 P.M to discuss personnel matters with no binding action to take place during that time. Motion seconded by Dave Balzer and carried 7-0.

The Board returned to the regular meeting at 9:05 P.M.

At 9:05 P.M. Jessica Schierling moved the Board go back into executive session without the Superintendent until 9:40 P.M to discuss personnel matters with no binding action to take place during that time. Motion seconded by Katy Reinecker and carried 7-0.

The Board returned to the regular meeting at 9:40 P.M.

12.2 Negotiations

13. Action as a result of executive session: None

14. Adjourn

Katy Reinecker moved the meeting adjourn at 9:40 P.M. Motion seconded by Darren Schmidt and carried 7-0. Meeting adjourned.